

Checklist for Manuscript Submission to the Japanese Journal of Ophthalmology

Are the following required subjects prepared?

- Copyright Transfer Agreement
- Authorship (**At least one checkmark is required** in all three categories. If you selected “Other”, you should specify the details in the column provided.)
- Conflicts of Interest (**All authors** should declare any COI)

Copyright Transfer Agreement can be downloaded at
<http://www.springer.com/10384>

Conflicts of Interest form can be downloaded at
<http://www.icmje.org/conflicts-of-interest/>

Is the institutional review board (IRB)/ethics committee approval included?

- If not, a statement must be included that the IRB/Ethics Committee has ruled that approval was not required for the study.

Have the following been prepared? Contents, including: title page, abstract and keywords, main text; references; figures, figure legends, and tables following the Instructions for Authors?

- Do not insert separate table legends. Include them with the table.
- Each file should be uploaded in the above order.

Copies of all related or similar manuscripts and reports that have been previously published or posted in the public domain must be provided at the time of manuscript submission. Those contain substantially similar content or using the same or similar data.

Are one first author and a corresponding author designated on the title page? (Multiple first authors and corresponding authors are not accepted.)

Does the Abstract include Purpose, Study Design, Methods, Results, and Conclusion, in that order?

- In Case Reports, you should include Background, Case(s), Observations, and Conclusions

Does the Main text include Introduction, Patients and methods, Results, and Discussion, in that order?

Are figures and tables prepared following the guidelines at <http://www.nichigan.or.jp/jjo/>?

- Please note especially:
 - Do not use color in tables.
 - Horizontal lines (“rules”) should be inserted only above the column headings, below the column headings, and at the bottom of a table. **Do not insert any vertical lines (rules).**
 - For figures with multiple parts, each part should be denoted by a **lowercase letter** (a, b, c, etc.) in the top left corner of that part.

Are the lines numbered consecutively in the manuscript? (Do not start numbering anew on each page.)



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Japanese Journal of Ophthalmology
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